ENID REGIONAL DEVELOPMENT ALLIANCE

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BOARD OF DIRECTORS MEETING MINUTES

June 11, 2026 | 10:00 am
Autry Technology Center
1201 W. Willow, Enid, Oklahoma

BOARD MEMBERS PRESENT: David Lawrence, Drew Ewbank, Don Roberts, Kyle Williams, Matt Parrish, Todd Earl, Rob Stallings, David Mason, Whitney Roberts, Tom Evans, Buddy Nicholas, Ryan Zaloduek, Jerald Gilbert, Dwight Hughes

BOARD MEMBERS ABSENT: Keaton Francis, Lucas Dillingham, Mike Riddle, Garfield County Commissioner

STAFF PRESENT: Marcie Mack, Meredith Wright, Debbie Moore

GUESTS PRESENT: Jeremy Hise In-Person, Kam South and Stephen Dendy via Zoom

CALL TO ORDER: The meeting was called to order at 10:00 a.m. by David Lawrence, Chair.

APPROVAL OF MINUTES: Board Meeting minutes from May 14, 2026 meeting were presented for review. Motion to approve the minutes as presented by Tom Evans with second by Buddy Nicholas, passed unanimously.

APPROVAL OF FINANCIAL REPORTS: Financial reports through May 31, 2026 were presented by Don Roberts and Marcie Mack. All questions answered. Motion to approve the financial reports as presented by Todd Earl with second by Tom Evans passed unanimously.

RETAIL STRATEGIES REPORT: Representatives from Retail Strategies provided an update regarding retail recruitment efforts on behalf of ERDA. Once discussion ended, the Zoom link was closed.

RETAIL CONTRACT: Marcie Mack explained the annual contract with Retail Strategies would begin year 3 of a 3-year contract if approved by the board today. Motion to approve by Don Roberts with second by Buddy Nicholas passed unanimously

FY27 BUDGET: The proposed FY27 budget was presented by Marcie Mack for approval. All questions answered. Motion to approve the FY27 budget as presented by Todd Earl wit second by Dwight Hughes, passed unanimously.

EXECUTIVE DIRECTOR REPORT: The Executive Director provided a report regarding organizational activities and projects.

- Application for businesses to apply for a CDBG grant will be available by July 10
- Heartland Forward update – Dashboard work almost complete. Great data available.
- Opportunity Zone submission has been completed.
- Updating ACH process and creating a new policy to align with Security National Bank's new fraud prevention regulations. ERDA Finance/Audit Committee will draft and propose a new ACH policy. The draft policy will be sent to the full board for review prior to the July 9 board retreat.
- New board member orientation June 24th for Ghent Hopkins, Rex VanMeter, and Jeremy Hise
- Bank signatures will be updated at 3 local banks prior to the new fiscal year starting July 1. All officers will be sent instructions.
- Bill.com training will be scheduled for Todd Earl, new Vice-Chair
- We are shopping for insurance quotes with member companies for D&O and personal property insurance before renewal in July.
- Still taking sponsors for WIB and EYP
- EYP networking event and WIB luncheon will both be held in June
- NwOA – Legislative wrap up on June 23 in Woodward
- ERDA Board Retreat will be July 9 at Oakwood Country Club
- SQ832 – Vote Tuesday!
- Tax Vote – August 25
- Thank you Matt Parrish, Kyle Williams and Mike Riddle for your service

RECESS TO CONVENE INTO EXECUTIVE SESSION: Motion to recess into Executive Session pursuant to 25 O.S. §307(C)(10) for purposes of discussing retail stores, a movie theater, other local expansions in the City of Enid, and review of grant applications containing confidential financial information by Tom Evans with second by Dwight Hughes, passed unanimously. The Board recessed into Executive Session at 11:15 a.m.

RECONVENED: The Board reconvened into Regular Session at 11:30 a.m.

HENRY'S BRAKE ROOM: A resolution to allow ERDA to submit a USDA Rural Business Development Grant application in support of Henry's Break Room was presented for consideration. Motion to approve the resolution by Don Roberts with second by Drew Ewbank, passed unanimously.

BEARHAWK AIRCRAFT, INC.: A resolution to allow ERDA to submit a USDA Rural Business Development Grant application in support of Bearhawk Aircraft, Inc. was presented for consideration. Motion to approve the resolution by Todd Earl with second by Drew Ewbank, passed unanimously.

ADJOURN: Motion to adjourn by Don Roberts was seconded by David Mason and passed unanimously. The meeting was adjourned at 11:31 a.m.

Respectfully Submitted,

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Debbie Moore
ERDA Director of Operations

David Lawrence
ERDA Board Chair