



2020 Willow Run, Suite 100 | Enid, OK 73703
P: 580 233 4232 | F: 580 242 5603
www.growenid.com

**ERDA Board of Directors Meeting
October 19, 2023
Minutes**

Present: Kyle Williams, Scott Athey, David Lawrence, Martie Oyler, Tom Evans, David Mason, Todd Earl, Dwight Hughes, Don Roberts, Sandra Robinett, Jerald Gilbert, Jon Blankenship

Absent: Matt Parrish, Jenny Ahrens, Chris Jones, Rob Stallings, Whitney Roberts

Staff: Marcie Mack, Debbie Moore

Guests: Peyton Burns

Call to Order: The meeting was called to order at 10:00 am by Kyle Williams, Vice-Chairman.

Minutes: Minutes from the meeting held September 14, 2023 were presented for approval. Motion to approve as presented by Don Roberts with second by Dwight Hughes were unanimously approved.

Financials: Financial reports as of August 31, 2023 were presented for approval by Scott Athey, Treasurer. Marcie Mack mentioned there would be mid-year budget adjustments brought to the board at our December meeting. Financials will be considered for approval after the FY23 audit is complete.

2024 Meetings Calendar: Marcie Mack shared with the group the need to change the date of our January 2024 quarterly luncheon to January 18, 2024 to accommodate commitments on the previously planned date. Motion to change the quarterly luncheon date to January 18, 2024 by Tom Evans with second by Sandra Robinett passed unanimously.

Authorized Banking/Contract Signatures: Kyle Williams shared it is necessary to change authorized signatures for banking and routine contracts to Marcie Mack, Executive Director and additionally remove Charlene Flanery from this role. Motion to change the authorized signature on all ERDA bank accounts and routine contracts to Marcie Mack and remove Charlene Flanery was made by Todd Earl with second by Martie Oyler. Motion passed unanimously.

Executive Director Report:

- 1) Marcie Mack thanked the board for the warm welcome reception held at the Country Club and voiced appreciation for all that could attend.



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- 2) FYE 2023 Annual report is in board packet and is provided to all members at BRE visits and will be provided at the next quarterly luncheon.
- 3) Marcie has touched base with about half of the ERDA Members and plans to reach the remainder before the end of the year.
- 4) Enid First Team meetings will resume next week.
- 5) Information about our industrial parks will be on the Oklahoma Dept. of Commerce's website as soon as a software update is completed. Also, Marcie has reached out to BNSF and received permission to mow their right-of-way at the GCIA Park. ERDA is also getting bids for additional mowing at GCIA Park, and signage will be placed at the park to let businesses know there is land available for qualified businesses to locate there.
- 6) Wako, LLC became a new Trail Blazer member of ERDA after a recent meeting with Rex and Julie Bland regarding their growing business.
- 7) ERDA has reserved the Junior Ballroom at Stride Bank Center on December 3rd from 5:00pm to 7:00pm for our members and invited VIP guests to come in from the cold during The One tree lighting event. Warm drinks and light refreshments will be served.

Public Comment: None.

Recess to convene into Executive Session: Motion to recess to convene into Executive Session by Sandra Robinett with second by Don Roberts passed unanimously.

Reconvene into Regular Session: Motion to reconvene into Regular Session by Todd Earl with second by David Mason passed unanimously.

Action from Executive Session: None.

Adjourn: Motion to adjourn by Don Roberts with second by Todd Earl passed unanimously. The meeting was adjourned at 10:47 a.m.

Respectfully submitted by:

Debbie Moore, Staff

Kyle Williams, Vice-Chairman of the Board