Enid Regional Development Alliance
Board of Directors Regular Meeting Minutes
March 12, 2026

Present: David Lawrence, Drew Ewbank, Buddy Nicholas, Mike Riddle, Dwight Hughes, Tom Evans, Matt Parrish, Todd Earl, Lucas Dillingham, Rob Stallings, Keaton Francis, Ryan Zaloudek, Jerald Gilbert, Kyrsten Fitch.

Absent: David Mason, Don Roberts, Whitney Roberts, Kyle Williams

Staff: Marcie Mack, Debbie Moore

Guest: Jeremy Hise

1. Call to Order
The regular meeting of the Enid Regional Development Alliance Board of Directors was called to order at 10:00 a.m. by David Lawrence, Board Chair. A quorum was present.

2. Consider Approval of Minutes from Board Meeting Held February 12, 2026
Motion to approve the board meeting minutes as presented by Matt Parrish with second by Todd Earl passed unanimously.

3. Consider Approval of Financial Reports Through February 28, 2026
Marcie Mack reviewed the financial reports with the board and all questions were answered. Motion by Todd Earl with second by Tom Evans to approve the financial reports through February 28, 2026 passed unanimously.

4. Nominating Committee Report
The Nominating Committee report was presented by Todd Earl. The nominating committee recommended Tom Evans for a second 3-year term, Jeremy Hise and Rex VanMeter for 3-year terms as business representatives. These names will be presented at the annual meeting. No action was taken.

5. Consider Approval of Engagement Letter for Annual Audit and Completion of IRS 990 for FY26 by Robert St. Pierre, CPA
Motion by Tom Evans with second by Rob Stallings to approve the engagement letter for the annual audit and completion of IRS Form 990 for FY26 by Robert St. Pierre, CPA passed unanimously.

6. Review FY27 Budget and Take No Action
The Board reviewed the proposed FY27 budget. Marcie Mack answered all questions. No action was taken.

7. Consider Approval of FY27 Budget Request to the City of Enid

Marcie Mack expressed appreciation to the City of Enid for its continued support and presented a draft FY27 budget, which includes a funding request of $800,000 from the City of Enid. She noted that this request reflects the same funding level requested in the previous year. Motion by Dwight Hughes, second by Drew Ewbank, to approve the FY27 budget request to the City of Enid in the amount of $800,000 passed unanimously.

8. Executive Director Report

The Executive Director provided a report to the Board regarding the following:

- Forge Industrial Parks with new logo and maps.
- Property database customization to be used for retail recruitment.
- ERDA logo update presented by Marcie Mack.
- HubSpot expansion with added features for social media tracking and impact viewership.
- Healthcare subcommittee will be sending out a Primary Care Provider survey and will meet again on May 7th to discuss survey results.
- Congressman Lucas met with local bankers for a roundtable discussion. There was a good number of bankers and ERDA members present to discuss the banking and finance industry with the Congressman.
- Marcie Mack recently presented at the CDBG hearing regarding our grant application for CDBG funds. We will know if we will receive an award in May. The application requested $50,000 for economic development projects.
- The Enid Summer Internship Program has 11 interns requesting housing from May 21 to July 31. ERDA appreciates the partnership with NOC-Enid for our member companies to house their college interns on campus for free while they are in Enid this summer. Non-ERDA Members pay a nominal fee.
- OESC grant in partnership with the Department of Labor has $6 million to pay for employee training.
- Power Up Oklahoma is promoting energy in Oklahoma. Marcie has been asked to help them disseminate accurate information.
- Enid Young Professionals 10 Under 40 recognition is coming back. Next Lunch & Learn is April 29.
- NWOA Legislative Reception is March 23rd.
- Women in Business Lunch and Learn has moved to March 25th with Erica Lucas as guest speaker.
- Autry Career Connect is March 31st and ERDA is the lunch sponsor with 50 employers registered so far.
- Global Oklahoma will host consulates on April 2nd and Marcie will be participating
- Aero Day moved to October 6th.
- Marcie will serve on the NW Osteopathic Advisory Board providing expertise in recruitment and the Work in Enid scholarship.
- ICSC in Las Vegas is in May.

9. Recess to Convene into Executive Session
Motion by Drew Ewbank with second by Buddy Nicholas to recess the regular meeting and convene into Executive Session.

10. Reconvene into Regular Session.
The meeting reconvened at 10:45 am.

11. Consider Approval of Small Business Grant
Motion by Drew Ewbank with second by Rob Stallings to approve a small business opportunity grant for Unique Designs for their business expansion. The reimbursable grant award is for 50% of approved expenses up to $10,000 (whichever is less). The motion passed unanimously with David Lawrence abstaining.

12. Take Any Necessary Action from Executive Session –
No action to be taken.

13. Adjourn
Motion by Keaton Francis with second by Tom Evans to adjourn the meeting passed unanimously.

Respectfully submitted by:

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Debbie Moore, Operations Director	David Lawrence, Chairman of the Board