



ENID REGIONAL DEVELOPMENT ALLIANCE

Regular Board Meeting Minutes

October 9, 2025

Present: David Lawrence, Drew Ewbank, Don Roberts, Dwight Hughes, Tom Evans, Rob Stallings, Buddy Nicholas, David Mason, Matt Parrish, Jerald Gilbert, Jon Blankenship

Absent: Whitney Roberts, Todd Earl, Lucas Dillingham, Mike Riddle, Keaton Frances, Kyle Williams

Staff Present: Marcie Mack, Meredith Wright

1. Call to Order

The meeting was called to order at 10:00 a.m. by Chairperson David Lawrence.

2. Approval of Minutes

The Board considered approval of the minutes from the meeting held on September 11, 2025.

Motion to approve the minutes as presented by Matt Parrish was seconded by Buddy Nicholas and passed unanimously.

3. Inventory and Depreciation Policy

The Board considered approval of the Inventory and Depreciation Policy.

Motion to approve the policy as presented by Tom Evans was seconded by Dwight Hughes and passed unanimously.

4. Audit Committee Report – FY25 Final Audit

The Audit Committee reviewed the FY25 final audit report and 990 and recommended approval of the report. Motion to approve the FY25 final audit report by Drew Ewbank was seconded by Tom Evans and passed unanimously.

5. Financial Report – June 30, 2025

The Board considered approval of the financial report dated June 30, 2025.

Motion to approve by David Mason was seconded by Buddy Nicholas and passed unanimously.

6. Financial Reports – July 1, 2025 to September 30, 2025

The Board considered approval of the financial reports for the period of July 1, 2025 through September 30, 2025.

Motion to approve the financial reports as provided by Drew Ewbank was seconded by Matt Parrish and passed unanimously.



7. Revised Grant Structure

The Board considered approval of a revised grant structure. The revised structure will streamline grant opportunities for businesses and will be easier to navigate with eligibility requirements clearly stated.

Motion to approve revised grant structure by Don Roberts was seconded by Dwight Hughes and passed unanimously.

8. 2026 Meetings and Quarterly Luncheon Schedule

The Board considered approval of the revised 2026 Meetings and Quarterly Luncheon schedule due to venue changes.

Motion by Dwight Hughes was seconded by Buddy Nicholas and passed unanimously.

9. FY25 USDA Grant Update

ERDA was awarded a USDA grant in support of Martens Machine Shop. This item was brought forward as a potential action item due to a change in the original equipment cost. To remain within the grant amount, consideration of a used model may have been necessary, requiring board approval to document consensus on a used versus new purchase. However, after the agenda was posted, it was confirmed that a new model was located within the approved grant amount; therefore, no action was required, and no action was taken.

10. Executive Director Report

Executive Director provided an update on the following items, and no action was taken.

- Etown magazine focusing on retail will include an article from ERDA
- Enid Young Professionals will host a Lunch and Learn on Nov. 5th at Autry.
- Marcie Mack to Select Oklahoma Site Selectors trip to Atlanta and Greenville Oct. 13th-17th.
- Women in Business Summit will be held on Oct 22nd at Autry. We have had excellent sponsorship participation and will have a wonderful group of speakers and panelists for this year's program.
- Teeny Tiny Town Summit in Woodward hosted by Northwest Oklahoma Alliance will be held Oct. 23rd.
- Marcie will participate in the Oklahoma Academy Town Hall Oct. 26th – 29th
- ERDA Quarterly Luncheon at Stride Bank Center on Wednesday, November 12th with guest speaker, Trey Rahill, Chief Executive Officer of the Oklahoma Employment Security Commission.
- Select Oklahoma will visit Pryor, OK on November 13th with site selectors presenting and tours provided.



- BIZ \ BOOST will be held on Nov 20th in the training room at the Strate Center.
- ERDA will host a One Tree opening night reception on Nov. 29th at Stride Bank Center.
- Heartland Forward Opportunity ERDA will participate in shared with the board.
- New Members: Northwest Oklahoma Osteopathic Foundation & Zoom Diagnostics

11. Recess to Executive Session

Motion to recess to Executive Session by David Mason with second by Buddy Nicholas, passed unanimously.

12. Reconvene into Regular Session and take necessary action

13. Renovation Grants

A small business grant for renovation of new retail space for the Bridal Shop was discussed. Motion by Don Roberts, seconded by Drew Ewbank, to approve a Small Business Reimbursable Grant for The Bridal Shop to assist with renovations to its new retail location at 116 E. Randolph. The grant will reimburse 50% of eligible renovation costs, not to exceed \$10,000. The motion passed unanimously with Buddy Nicholas abstaining.

14. Business Grant

A small business grant for renovation to the Back Nine Lounge, LLC was discussed. Motion by Don Roberts, seconded by Drew Ewbank, to approve a Small Business Grant for The Bridal Shop to assist with renovations to its new retail location at 116 E. Randolph. The grant will reimburse 50% of eligible renovation costs, not to exceed \$10,000. The motion passed unanimously with David Lawrence abstaining.

15. Action from Executive Session

No further action is required.

16. Adjournment

There being no further business, the meeting was adjourned.

Meredith Wright, Staff

David Lawrence, Board Chairperson