



2020 Willow Run, Suite 100 | Enid, OK 73703
P: 580 233 4232 | www.growenid.com

**ERDA Board Meeting
September 19, 2024
Minutes**

Present: Kyle Williams, David Lawrence, Matt Parrish, Keaton Francis, Andie Cremer, Don Roberts, David Mason, Buddy Nicholas, Drew Ewbank, Dwight Hughes, Jerald Gilbert, Jon Blankenship

Absent: Scott Athey, Rob Stallings, Whitney Roberts, Tom Evans,

Staff: Marcie Mack, Meredith Wright, Debbie Moore

Call to Order: Kyle Williams, Chairman of the Board, called the meeting to order at 10:00 a.m. A quorum was confirmed to be present.

Minutes: The July 18, 2024 board meeting minutes were presented for approval. Motion to approve the minutes as presented by Matt Parrish with second by David Lawrence passed unanimously.

Financials May 2024: Financial reports for May 2024 were presented for approval. Marcie Mack, Executive Director, reviewed the financials with the board and was available to answer questions. Motion to approve the May 2024 financials as presented by David Mason with second by Dwight Hughes, passed unanimously.

Financials June 2024: Financial reports for June 2024 were presented for review. Marcie Mack informed the board these financial reports will not be presented for approval until after the fiscal year audit is completed, and any adjustments are made at the direction of the auditor.

Financials July 2024: Financial reports for July 2024 were presented for approval. Marcie Mack reviewed the financials with the board and was available to answer questions. Motion to approve the July 2024 financials as presented by David Lawrence with second by Matt Parrish, passed unanimously.

Audit Committee: Kyle Williams, Chair, appointed Jerald Gilbert and Tom Evans to serve on the Audit Committee. The Treasurer, Scott Athey, will Chair the committee as the Bylaws state.



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Nominating Committee Report: Kyle Williams reported the Nominating Committee presents the name of Lucas Dillingham to serve the remaining term of the currently vacant business member position on the board that expires June 30, 2025. There were no nominations from the floor. Motion by Don Roberts to cease nominations and vote by acclamation for Lucas Dillingham was seconded by Matt Parrish and passed unanimously.

Executive Director Report: Marcie Mack shared the following:

- ERDA and GCIA Audits: The auditor has stated he plans to have final audit reports returned to each organization in October 2024. The report for GCIA has no findings per the auditor. The report for ERDA has not been completed as of today.
- ERDA has launched a commercial real estate app on our website to help businesses searching for commercial property in Enid.
- First Friday: ERDA Staff participated in First Friday and will evaluate other ways we can be engaged in the community.
- OK Dept. of Commerce Visit: ERDA staff visited the offices of the Oklahoma Department of Commerce and met with several individuals we partner with on various economic development projects. Good connections were made and reminders about our industrial parks and other things Enid has to offer businesses wanting to expand and/or move to Enid. It was a great visit and relationships enhanced by the in-person visit.
- Retail: Retail Strategies consultants were in Enid on Sept. 4th and are working on a recruitment plan to present to us soon. They already have some leads they are working on.
- Bri Steel's Open House: October 10th from 9-3pm (come and go) is the date and time for Bri-Steel's Open House and each board member is invited to attend. . They have also invited their customers. Marcie will be at the event to let those in Enid for the first time know more about what Enid may offer them if they find themselves needing to expand or relocate.
- Select Oklahoma in Atlanta and Greenville: Select Oklahoma is hosting receptions for site selectors in Atlanta, Georgia and Greenville, South Carolina.



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Marcie Mack will be attending and will have conversations with many site selectors at the event to create awareness of Enid's industrial parks and various other assets.

- **1050 Forward:** Marcie Mack is serving on the 1050 Forward board. This is an initiative by the George Kaiser Family Foundation to address various needs of chosen communities in Oklahoma with populations between 10,000 – 50,000. Enid is on their list of communities they would like to engage with.
- **Member Survey:** A business survey was sent to ERDA members 2 weeks ago. A reminder to complete the survey was given to board members.
- **Microenterprise Grant:** Applications for the microenterprise grant are due October 1st. The \$20,000 award from CDBG for ERDA to disburse to qualifying business applicants will be on the agenda at the next ERDA board meeting.
- **Aviation Day Sponsor:** The Oklahoma Department of Aerospace and Aeronautics will be a \$10,000 sponsor of our 2nd annual Aviation Day in April 2025.
- **Ames Station:** Ames Station is open due in part to the USDA Grant ERDA received on their behalf. They have the convenience store and deli open and will soon have the tire shop and other service station amenities available for customers.
- **Start Up Enid:** The Start Up Enid kickoff will coincide with the ERDA quarterly luncheon on November 14th. Special guests representing entrepreneurs who have received assistance from NWSU, NOC, Autry and/or ERDA along with USDA State Director Kenneth Corn will be speaking at the event
- **Manufacturing Day:** Autry will host Manufacturing Day for invited guests/students on October 4, 2024. ERDA is sponsoring the hospitality booth for vendors.
- **Strategic Military Planning Commission:** The commission is in Enid today and Marcie will join them as they walk through Woodring and see how this municipal airport supports the mission of Vance Air Force Base.
- **Garfield County Industrial Authority:** The public hearings in Garfield County and Noble County have all been supportive of the issuance of \$47,000,000 Revenue Refunding Bonds to OG&E and Garfield County Industrial Authorities



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participation therein. Marcie Mack will attend a commissioner's meeting in Noble County early next week with an expectation for bonds to be sold on October 1st and closed on October 2nd. GCIA will receive basic rent sufficient to pay the debt service when due on Refunding Bonds.

Recess: Recess to convene into Executive Session: Motion by David Lawrence with second by David Mason to recess to convene into executive session passed unanimously.

Reconvene: Motion to reconvene into special session by Don Roberts with second by David Mason passed unanimously.

Adjourn: Motion to adjourn by David Lawrence with second by Don Roberts passed unanimously.

Respectfully submitted by

Debbie Moore, Staff

Kyle Williams, Chairman of the Board