



2020 Willow Run, Suite 100 | Enid, OK 73703  
P: 580 233 4232 | [www.growenid.com](http://www.growenid.com)

ERDA BOARD OF DIRECTORS MEETING  
MAY 16, 2024  
MINUTES

**PRESENT:** Matt Parrish, Kyle Williams, Scott Athey, Sandra Robinett, David Lawrence, Tom Evans, Dwight Hughes, Don Roberts, Jenny Ahrens, Todd Earl

**ABSENT:** David Mason, Jerald Gilbert, Rob Stallings, Whitney Roberts, Martie Oyler, Jon Blankenship

**STAFF:** Marcie Mack, Debbie Moore, Meredith Wright

**GUESTS:** None

**CALL TO ORDER:** The meeting was called to order by Matt Parrish, Chairman of the Board at 10:02 a.m. A quorum was present.

**MINUTES:** The minutes from the regular meeting held March 7, 2024 were presented for approval. Motion by Tom Evans with second by Dwight Hughes to approve the minutes as presented passed unanimously.

**FINANCIALS:** The financial reports as of February 29, 2024 were presented by Scott Athey, Treasurer. Motion to approve financial reports through February 29, 2024 by Sandra Robinett with second by Todd Earl passed unanimously.

**NOMINATING COMMITTEE:** Kyle Williams, Chair of the Nominating Committee, presented the name of Keaton Francis to fill the remainder of the term left vacant by Chris Jones. Chris recently resigned from the board due to moving back to his home state of Missouri. There were no nominations from the floor. Motion by David Lawrence with second by Todd Earl for Keaton Francis to fill the remainder of the vacant term effective immediately through June 30, 2024. Motion passed unanimously.

Secondly, Kyle Williams provided a slate of officers for FY 25 to be considered by the board with Kyle Williams, Chair; David Lawrence, Vice-Chair; Scott Athey, Secretary/Treasurer; Matt Parrish, Immediate Past Chair. There were no motions from the floor. Motion by Tom Evans with second by Todd Earl to approve the slate of officers for FY25 as presented passed unanimously.

**EXECUTIVE DIRECTOR REPORT:** Marcie Mack reported on the following:

- Enid Summer Internship Program-Interns will be moving into NOC dorms on May 22, 2024.
- ERDA Staff attending Alumni Job Fair in Oklahoma City representing professional level jobs available in Enid.
- Marcie will attend a Housing Conference in Dallas, TX that will address zoning, grant opportunities, etc.



2020 Willow Run, Suite 100 | Enid, OK 73703  
P: 580 233 4232 | [www.growenid.com](http://www.growenid.com)

- Meredith Wright recently attended the Heartland Economic Development Course.
- Marcie attended the MRO Conference with the Oklahoma Department of Commerce.
- Aviation Day was a huge success with over 100 students attending and visiting booths, winning door prizes, being introduced to multiple opportunities in aviation and aerospace careers in Enid and beyond.
- Marcie will be making a budget presentation to the City Commissioners as previously discussed.
- CDBG Microenterprise Grant Application was approved, and ERDA will have \$20,000 with no match to provide to the winning eligible applicants in the competitive process.
- ERDA now has 53 members with Bluepeak being our newest member.
- Marcie will be presenting at Rotary next Monday talking about ERDA programs and efforts to benefit the people and community of Enid.
- Site Selectors that visited Enid this week will provide feedback during a meeting the first week of June with ERDA staff.

RECESS TO CONVENE INTO EXECUTIVE SESSION: Motion by Don Roberts with second by Kyle Williams to recess to convene into Executive Session passed unanimously.

RECONVENE INTO EXECUTIVE SESSION: Motion to reconvene into Executive Session by Don Roberts, seconded by Todd Earl, passed unanimously.

116 E. RANDOLPH: Motion by Tom Evans to extend the renovation grant and sprinkler grant deadlines to December 31, 2024 for 116 E. Randolph died due to lack of second. Both grants opportunities will expire June 1, 2024.

ADJOURN: Motion to adjourn by Todd Earl with second by Don Roberts passed unanimously. Meeting was adjourned at 11:30 a.m.

Respectfully submitted by:

---

Debbie Moore, Staff

---

Matt Parrish, Chairman of the Board