



2020 Willow Run, Suite 100 | Enid, OK 73703
P: 580 233 4232 | www.growenid.com

ERDA Board of Directors Meeting
June 20, 2024
Minutes

Present: Kyle Williams, David Lawrence, David Mason, Dwight Hughes, Todd Earl, Jerald Gilbert, Sandra Robinett, Tom Evans, Don Roberts, Rob Stallings, Jon Blankenship, Whitney Roberts.

Absent: Matt Parrish, Scott Athey, Martie Oyler, Jenny Ahrens, Keaton Francis

Staff: Marcie Mack, Meredith Wright, Debbie Moore

Guests: Addie Roberts, Brode Roberts

Call to Order: The meeting was called to order at 10:00 a.m. by Kyle Williams, Vice-Chairman of the Board of Directors. A quorum was confirmed to be present.

Minutes: The minutes of the previous meeting held May 16, 2024 were presented for approval. Motion to approve minutes as presented by Todd Earl, seconded by Tom Evans, passed unanimously.

Financials: The financial reports as of April 30, 2024 were reviewed with the board and all questions answered by Marcie Mack, Executive Director. Motion to approve the financials as presented by David Lawrence with second by Don Roberts passed unanimously.

FY25 Budget: The budget for FY25 was presented for approval by Marcie Mack. Questions were answered regarding depreciation were answered as well as explanations of some of the funded programs listed. It was noted that Jumbo Foods, LLC has determined they will not be utilizing previously granted infrastructure grant funds of \$25,000 awarded over 2 years ago. Therefore, that encumbered dollar amount is not shown as a liability on the FY25 budget. Also under programs, the USDA RBDG grant for \$96,951.00 was the recently awarded grant for Ames Service, LLC. There will be some revenue in the form of lease payments from Ames Service, LLC for the next 3 years. Motion to approve the FY25 Budget as presented by Don Roberts with second by Whitney Roberts passed unanimously.



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Membership Structure: Marcie Mack reviewed the new ERDA membership application and membership structure with the added Pioneer level at \$350 designed for non-profit organizations and start-up businesses in their first 2 years of business. Motion to approve updated ERDA Membership Structure by Dwight Hughes, seconded by Todd Earl, passed unanimously.

Executive Director Report:

- USDA RBDG awarded to ERDA on behalf of Ames Service LLC
- Stan Ralstin is retiring from the OK Dept. of Commerce
- Work in Enid committee has several candidates to consider for possible awards.
- Feedback session with Colliers has been accomplished. Will share more at the Board Retreat in July.
- Bri-Steel has powered up one of the first machines in the production line.
- The housing study accomplished by ERDA last year has quantified the need for housing in Enid that is attainable. The City of Enid is working on this with the possibility of updating zoning for manufactured types of homes on empty lots. They want to create neighborhoods for those wanting a home but currently find it out of reach financially. Thank you to Scott Morris and Leroy Alsup for working on zoning considerations for certain areas in Enid.
- A group from Global Oklahoma, an organization whose goal is to further Oklahoma's commercial, educational and diplomatic efforts, visited Enid recently. They heard from Terry Mote about the Micronesian population in Enid. Certain consulates are interested in returning to Enid for possible agricultural business interests.
- Senator Lankford will be in Enid next Monday. All members are invited to Autry at 2:30 p.m.
- New Board Member orientation will take place next week.
- Thank you to Sandra Robinett and Todd Earl (present today) and Martie Oyler for their service to the ERDA Board. They will be rolling off the board, but will remain a resource and member of ERDA.
- Staff will be visiting Hutton Construction next week near Wichita, KS. They have worked with Koch for several years and have verbalized interest in having a larger footprint in Oklahoma and specifically in Enid.
- Oklahoma Academy listening session on the topic of Politics is Friday at 10:00 a.m. at Autry.



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Executive Director Report continued

- Manufacturing Day is October 4th and ERDA has partnered with Autry to determine interest from area manufacturers to see if they would like to participate in an event showcasing manufacturing careers and the many jobs under the manufacturing NAICS code. Meredith is taking the lead from ERDA.
- The 2nd Annual Aviation Day event will be held April 25th. This year will be twice the size of last year's successful event. We will be using both multi-use hangers at Woodring.
- ERDA is exploring the possibility of bringing the Enid Young Professionals organization back to life. Meredith is taking the lead on this and working to find a core group of individuals wanting to lead and serve on the Advisory Council.
- ERDA Board Retreat will take place on July 18th at Oakwood Country Club. Light breakfast at 8:30 am and meeting starts promptly at 9:00 a.m.
- July 15th, KOCO-TV will be in Enid and will set up at Adventure Quest near their original TV studio now known as Settler's Brewing. They will be live on air for the evening news broadcast.

Recess to convene into Executive Session: A motion to recess to convene into Executive Session by David Lawrence with second by Todd Earl passed unanimously.

Reconvene into Rescheduled Regular Session: Moton to reconvene into rescheduled regular session by Don Roberts with second by Todd Earl passed unanimously.

Equipment Grant: The grant application from Sidwell Distribution was considered. Motion by David Lawrence with second by Sandra Robinett to table this agenda item, passed unanimously.

Adjourn: Motion to adjourn by David Lawrence was seconded by Whitney Roberts and passed unanimously. The meeting was adjourned at 11:20 a.m.

Respectfully submitted by:

Debbie Moore, Staff

Kyle Williams, Vice-Chairman