



2020 Willow Run, Suite 100 | Enid, OK 73703
P: 580 233 4232 | F: 580 242 5603
www.growenid.com

ERDA Board of Directors Meeting
September 14, 2023
Minutes

Present: Matt Parrish, Kyle Williams, Sandra Robinett, Scott Athey, Todd Earl, Dwight Hughes, Whitney Roberts, Rob Stallings, David Mason, David Lawrence, Don Roberts, Chris Jones, Jerald Gilbert, Jon Blankenship

Absent: Martie Oyler, Jenny Ahrens, Tom Evans

Staff: Debbie Moore

Guests: Peyton Burns, Tambi Brown, Jana Walker

Call to Order: Matt Parrish, Chairman of the Board, called the meeting to order at 10:02 a.m.

Walker Western Store: Jana Walker, of Walker and Walker Enterprises LLC, dba Walker's Western Store in downtown Enid, gave an overview of the exciting investment she and her husband are making in Enid. Their downtown western store will have a ribbon cutting by the Greater Enid Chamber of Commerce and their Ambassadors today and the store will then be open for all customers. The top floor of the building is being renovated into 3 or 4 loft apartments that will be available for lease in a few months. Jana also mentioned she has completed two ERDA applications for funding assistance. Questions were answered and appreciation expressed to Jana for her family's investment in Enid. They have a proven store model in Woodward, OK already.

Minutes: Minutes from the August 10, 2023 board meeting were presented for approval. Motion to approve as presented by David Mason with second by Kyle Williams passed unanimously.

Minutes: Minutes from the August 25, 2023 board meeting were presented for approval. Motion to approve as presented by Todd Earl with second by David Mason passed unanimously.

Financials: Scott Athey, Board Treasurer, reviewed the financial reports as of June 30, 2023 and answered all questions. No action was taken. The June 2023 minutes will be approved once the FY 22-23 audit is completed.



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Appoint Audit Committee: Matt Parrish appointed Scott Athey, Don Roberts and Jerald Gilbert to the Audit Committee for fiscal year 22-23 audit when it is completed. Scott Athey will chair this committee tasked with reviewing the audit and IRS 990 forms after the audit is completed.

Calendar: The 2024 Meetings and Quarterly Luncheon calendar was presented for approval. Motion to approve the 2024 Meetings and Quarterly Luncheon calendar by Sandra Robinett with second by Don Roberts passed unanimously.

IPG Update: Debbie Moore provided an update on the 2022 Industry Partnership Grant for Aviation and Aeronautics workforce development. The approximately \$30,000 used in fiscal year 22-23 per the grant has been approved for reimbursement by the Workforce Oklahoma office. The approximately \$145,000 that remain from the original grant have been approved for use per the grant guidelines between now and December 31, 2024.

Work in Enid Update: Debbie Moore reported the Work in Enid award applications have been slow coming in since awarding 4 applicants shortly after the grant was created. The award is managed by the Cherokee Strip Community Foundation. Carrie Sanders and Debbie Moore suggest the lack of marketing efforts by ERDA may be part of the reason for the slow-down. It was decided that one of the recent applicants will be interviewed and new marketing pieces from that session will be shared with regional media outlets for immediate release.

City of Enid & ARPA: Motion by Todd Earl to authorize the City of Enid to receive and manage ARPA funds in the amount of \$15,800,000 granted to ERDA through the Oklahoma Department of Commerce for the addition of infrastructure in the new industrial park currently known as Easterly Industrial Park with second by Don Roberts passed unanimously.

Executive Director Report: Jon Blankenship reported City Commissioners have signed a letter of commitment for Stetson Snell to build Icon Cinema movie theater on Garland. This letter will be used by Stetson to finish his loan agreements with USDA and Madison One in preparation for a theater in Enid once again.

Public Comment: None

Recess to convene into Executive Session: Motion to recess to convene into Executive Session by Don Roberts with second by Sandra Robinett passed unanimously.

Reconvene into Regular Session: Motion by Kyle Williams with second by Sandra Robinett to reconvene into Regular Session passed unanimously.



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Action from Executive Session: Motion by Kyle Williams with second by Sandra Robinett to award a reimbursable sprinkler grant in the amount of \$20,000 and a reimbursable renovation grant in the amount of \$30,000 to Walker and Walker Enterprises LLC dba Walker's Western Store in support of their renovation at 128 W. Randolph with retail on the first floor and loft living on the second floor of the former CM Miller building. Motion passed unanimously. Debbie Moore will get the grant contracts signed. The award is not given to the grant winners until they receive a certificate of occupancy from the Fire Marshall through the City of Enid related to each grant.

Adjourn: There being no further business to go before the board, motion to adjourn by Rob Stallings and second by Sandra Robinett passed unanimously at 11:18 a.m.

Respectfully submitted by:

Debbie Moore, Staff

Matt Parrish, Chairman of the Board