



2020 Willow Run, Suite 100 | Enid, OK 73703
P: 580 233 4232 | F: 580 242 5603
www.growenid.com

ERDA Board of Directors Special Meeting
May 27, 2020
Minutes

ATTENDANCE: Gene Anderson, Sandra Robinett, Brian Henson, Scott Northcutt, Dave Lamerton, Matt Parrish, Raydon Leaton, Jon Blankenship, Kyle Williams, Martie Oyler, Scott Athey, Jonathon Waddell, Jerald Gilbert, George Pankonin, Rob Stallings, Krista Roberts

ABSENT: Brady McCullough

STAFF: Lisa Powell, Trent Misak, Debbie Moore

GUESTS: Alex Ewald, Rickey Hayes

MINUTES: The minutes from the rescheduled regular meeting of May 7, 2020 were presented for approval. George Pankonin moved to approve the minutes as presented. Scott Northcutt seconded the motion. The motion passed unanimously with a roll call vote.

NOMINATING COMMITTEE: Gene Anderson appointed Martie Oyler, Brady McCullough and himself to serve on the nominating committee. Martie Oyler will chair the committee and they will meet before the annual meeting.

AUDIT COMMITTEE: Gene Anderson appointed Scott Athey, Chair, Jerald Gilbert and Sandra Robinett to serve on the audit committee. This committee will meet after the auditor's draft report is received in the fall and report back to the board with their recommendations.

PROJECT COMMITTEE: Gene Anderson appointed members to the Project Committee by virtue of position to include the two city council members serving on the ERDA board, the Mayor, ERDA's Chairman of the board and ERDA's Treasurer.

ANNUAL BUDGET FOR FY20-21: Scott Athey reviewed the proposed annual budget for FY20-21. Discussion followed and all questions were answered. Brian Henson moved to approve the FY 20-21 annual budget as presented. Rob Stallings seconded the motion. The motion was unanimously approved with a roll call vote.

PROJECT COMMITTEE: Lisa Powell reported on behalf of the Project Committee regarding the MicroEnterprise Grant. The grant is a combination of \$2500 from Community Development Block Grant funds with a match from ERDA for a total grant of \$5000 to be awarded to a microenterprise business through a competitive application process. Nine applications were received and reviewed by the Project Committee. The committee recommended the board award the grant to Sunny Moon Daycare, owned by Latoya Peyton. Motion to award Latoya Peyton the grant was made by Jonathan Waddell and seconded by Rob Stallings. The motion passed unanimously on a roll call vote.



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CDBG FUNDING: Lisa Powell discussed new Community Development Block Grant (CDBG) funding for the microenterprise program for FY 20-21. ERDA has requested \$10,000 from CDBG that would be matched with \$10,000 from ERDA with plans to award two \$10,000 microenterprise grants in the next fiscal year. Jonathan Waddell serves on the CDBG board and mentioned the request was approved for \$10,000 by the CDBG board and will be sent to the city council for their approval.

EXECUTIVE DIRECTOR PERFORMANCE REVIEW: Gene Anderson instructed all board members to complete the Executive Director Performance Review form (included in packet and sent to them by email) and return to him by email no later than noon June 15th. The board will meet with Lisa Powell to discuss the review findings thereafter.

EXECUTIVE SESSION: Motion to convene into Executive Session was made by George Pankonin with second by Dave Lamerton. The motion passed unanimously with a roll call vote.

RETURN TO SPECIAL SESSION: Motion to reconvene into special session made by George Pankonin with second by Brian Henson. The motion passed unanimously with a roll call vote.

ACTION FROM EXECUTIVE SESSION: Motion to recommend to the Enid city council approval of an incentive package with Apex Cinemas for development of a theater and trampoline park complex at the District was made by George Pankonin with second by Rob Stallings. The motion was unanimously approved on a roll call vote with Kyle Williams abstaining.

Adjourn: Motion to adjourn was made by Scott Northcutt with second by Dave Lamerton. Motion was approved with a unanimous roll call vote.

Respectfully submitted by:

Debbie Moore, Staff

Gene Anderson, Chair