



2020 Willow Run, Suite 100 | Enid, OK 73703
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www.growenid.com

ERDA Board of Directors
Special Session Minutes
August 14, 2019

PRESENT: Martie Oyler, Gene Anderson, Scott Athey, Krista Roberts, Jerald Gilbert, Jonathon Waddell, Rob Stallings, George Pankonin, Dave Lamerton, Scott Northcutt, Brian Henson, Jon Blankenship, Sandra Robinett

ABSENT: Brady McCullough

STAFF: Lisa Powell, Debbie Moore

GUESTS: Kelly Tompkins, David Myers

CALL TO ORDER: Meeting was called to order by Chairman Gene Anderson at 8:30 a.m.

MINUTES: Brian Henson moved to approve the minutes as presented from the regular meeting held June 13, 2019 with second by Martie Oyler. Motion passed unanimously.

FINANCIALS: Lisa Powell reviewed the financial report as of July 30, 2019 with the board. Questions were answered. Motion to approve the financial report as presented was made by George Pankonin and seconded by Dave Lamerton. Motion passed unanimously.

DOWNTOWN FAÇADE GRANTS: Kelly Tompkins, Enid Main Street Director, reported on the success of the downtown façade matching grant program this past year. She presented the opportunity for continued partnership and financial support of the program this next year. Kelly reported the \$5,000 matching grant funds provided by ERDA resulted in \$15,500 grant funds disbursed to deserving downtown façade grant winners. Motion was made by Jonathon Waddell to give \$5,000 for this next year's downtown façade grants with second by Sandra Robinett. Motion passed unanimously.

BYLAWS/POLICIES AND PROCEDURES COMMITTEE: Committee Chair, Martie Oyler reported the committee met to review the bylaws and policies and procedures and determined they would meet again and report back to the board at the next regularly scheduled board meeting.

FUTURE BOARD MEETING SCHEDULE: Discussion on whether additional meetings should be scheduled in the months we have quarterly luncheons in order to maintain progress, meet deadlines, provide answers to others in a timely manner. The board voiced they wanted meetings to be scheduled 8 times per year as they are now and add additional meetings only if a needed arises.

EXECUTIVE DIRECTORS REPORT: Lisa Powell reported the following

- 1) Trent Misak has been hired as ERDA's Project Manager and will start September 3rd.
- 2) Application for EDA grant on behalf of GCIA for infrastructure at GCIA Industrial Park should be sent in the next few weeks. The grant is for \$1,000,000 for infrastructure in the park. The City of



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Enid has agreed to provide up to \$200,000 to bridge the funding gap for the much needed infrastructure at the park.

- 3) Dates for future events were given.
- a. ERDA Project Committee Meeting-August 19th at 10:00 a.m.
 - b. EYP 10<40 Social event-August 22nd at 5pm
 - c. EYP 10<40 Awards luncheon 11:30 am with guest speaker, Lt. Gov. Matt Pinnell.
 - d. Invenergy Landowner Meetings August 27th at 5:30 pm at Autry
 - e. 10-02-19 Small Business Resource Fair at Autry with partners ODOC, REI, ERDA, Main Street Enid
 - f. 10-10 Quarterly Luncheon at 11:30 am

STRATEGIC PLANNING: David Myers facilitated strategic planning with the ERDA board and staff. Goals, priorities and areas to focus efforts were determined after exercises and a series of thought-provoking questions were discussed by the board and staff.

ADJOURN: Motion to adjourn was made by Sandra Robinett with second by Brian Henson passed unanimously. Meeting adjourned at 3:55 pm.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Debbie Moore".

Debbie Moore, Staff

A handwritten signature in blue ink that reads "Gene Anderson".

Gene Anderson, Chair